

JCLG ENTERPRISES INC's FCI
FCI-16258

01/05/2023 02:55 PM

IO: (b)(6), Baltimore V (IO) Field Office

LICENSEE INFORMATION

Licensee Name	RDS Key	License/Permit Number	License Type
JCLG ENTERPRISES INC	8-52-01938	8-52-001-02-2B-01938	02 - Pawnbroker License

Business Type
Corporation

Premises Ownership Type
Leased/Rented

Premises Address
27 E MAIN ST, Unit N/A,
FROSTBURG, Maryland 21532

Premises Location Type Required

Store Front

Address
27 E MAIN ST
Unit N/A
FROSTBURG, Maryland 21532
ALLEGANY
United States

Address
27 E MAIN ST
Unit N/A
FROSTBURG, Maryland 21532
ALLEGANY
United States

Phone Type	Phone Number	Remarks
Business	+1 301-689-6211	
Fax	+1 888-488-9563	

RECOMMENDATIONS

Final Decision
Warning Conference

Deputy Assistant Director - Industry Operations Curtis Gilbert's Recommendation
Warning Conference

Details

Briefed to Deputy Director Marvin Richardson on 4/26/22. A DIO led WC in lieu of revocation is appropriate after consideration of the following extraordinary circumstances. The FFL contacted Maryland State police on 12/23/20 to have a background done. MSP does not contact NICS until 12/29/20. The FFL released a firearm more than 30 days after the initial contact with MSP, but less than 30 days after Maryland State Police sent the check over to NICS. Computer programming within the Maryland State Police does not even allow the FFL to conduct a recheck until more than 30 days from when Maryland State Police contact NICS, not from when the FFL contacts Maryland State Police. ATF is working with MSP to resolve this issue.

Special Agent in Charge Tomi Crosby's Recommendation

Concur with the recommendation to hold a warning conference in lieu of revocation.

Division Counsel: (b)(6) Review

Details

Counsel review. DJR

Director of Industry Operations Andrew Perdas's Recommendation
Warning Conference

Details

Alternate recommendation of warning conference in lieu of revocation has been approved by DAD. DIO Perdas recommends Area Supervisor led Warning Conference.

Area Supervisor: (b)(6) Recommendation
Warning Conference

Details

Area Supervisor (b)(6) agrees with the alternate recommendation of Warning Conference in lieu of revocation. The FFL released a firearm more than 30 days after the initial NICS check, but less than 30 days after Maryland State Police sent the check over to NICS. Computer programming within the Maryland State Police does not even allow the FFL to conduct a recheck until more than 30 days from when Maryland State Police contact NICS, not from when the FFL contacts Maryland State Police.

The Maryland State Police are aware of this error in their system and are actively working with FBI NICS and the Baltimore Field Division to change their system. However, the error has not been fixed and the FFL would have been unable to conduct a recheck at the time the firearm was released.

Industry Operations Investigator: (b)(6) Recommendation
Warning Conference

Details

On January 10, 2022, a firearms compliance inspection was started on JCLG Enterprises, Inc., a Type 02 Federal Firearms Licensee (FFL), located in Frostburg, Maryland. Over the course of the inspection over 100 ATF F 4473s were reviewed and over 220 firearms were inventoried. The inspection concluded on January 13, 2022, and one violation was found and cited.

Details surrounding the above referenced violation are as follows: On December 23, 2020, a customer completed an ATF F 4473 in furtherance of the purchase of a handgun. Maryland is a partial point of contact state and all handgun transactions are run through the Maryland State Police (MSP). On December 23, 2020, the FFL contacted MSP to conduct the NICS Check.

The MSP does not have the manpower to forward all NICS checks in real time to NICS for completion. There is a mandated waiting period in Maryland for the purchase of a handgun and MSP utilizes this timeframe to reach out to NICS. MSP did not reach out to NICS until December 29, 2020. However, FFLs have been advised that the date that they reach out to NICS is the date that the NICS check was initiated, regardless of the date that MSP reaches out to NICS.

On January 27, 2020, the customer returned to the store to pick up his firearm. The FFL believed that because the ATF F 4473 was more than 30 days old a new form was required, but because the NICS check had been conducted less than 30 days ago (by MSP) he could utilize the same NICS Transaction Number. As such, the FFL had the customer complete a new ATF F 4473, but did not conduct a new NICS check.

The delay of the MSP in contacting NICS is a known issue in Maryland and is currently a topic of ongoing conversation between MSP, FBI NICS, and the Baltimore Field Division. **The MSP system DOES NOT ALLOW a NICS check to be rerun if it was less than 30 days from when they called it in. To clarify this further, had the FFL contacted MSP to rerun the NICS check, they would have been told that no NICS check could be conducted until 30 days from December 29, 2020, not from the December 23, 2020, date.** MSP is aware that this is now incorrect and is taking steps to fix this problem, but the solution has not been implemented yet.

As a result of the facts uncovered during the inspection, IOI (b)(6) has determined that extraordinary circumstances exist and that a Warning Conference and recall inspection is an appropriate recommendation in lieu of revocation.

Inspection Findings

NICS

- 5. Failure to initiate a new NICS check when a transaction is not completed within the 30-day period from the date NICS was initially contacted.

ELIGIBILITY VERIFICATION

Business Information Verification

Licensee Name	Business Type	Is the business valid?
JCLG ENTERPRISES INC	Corporation	Yes

Additional Findings

Attachment(s):

ARTICLES.pdf

Register Your Business Online Maryland.gov.pdf

Property Ownership Verification

Premises Ownership Type	Premises Location Type	Has the property ownership been verified?
Leased/Rented	Store Front	Yes

Address:

27 E MAIN ST

Unit N/A

FROSTBURG, Maryland 21532

ALLEGANY

United States

Attachment(s):

SDAT Real Property Search.pdf

ARTICLES.G.pdf

Register Your Business Online Maryland.govG.pdf

Trade Name/DBA Verification

Trade Name/DBA	Is the trade name/DBA registered?
J & S PAWN	Yes

Attachment(s):

JSPAWN.pdf

Rental/Lease Verification

Is the proposed business activity permitted by the property owner?

Yes

Attachment(s):

Zoning Information Verification

Is the proposed business activity in compliance with zoning?
Yes

Attachment(s):
zoning.pdf

APPOINTMENT DETAILS

Interview Date
01/10/2022

Address
27 E MAIN ST, Unit N/A, FROSTBURG, Maryland 21532

Responsible Attendee(s)

JASON LYLE SHOOK
TERESA GAIL SHOOK
GRETCHEN MAE PRYOR
DENISE MICHELE MILCETICH

Non-Responsible Person(s)

No Items

RESPONSIBLE PERSON(S)

JASON LYLE SHOOK

Name JASON LYLE SHOOK	Gender Male	Race White	Ethnicity Not Hispanic or Not Latino
Date of Birth (b)(6)	SSN (b)(6)	Job Title PRESIDENT	

Physical Identifiers

Height (b)(6)	Weight (b)(6)	Hair Color Brown	Eye Color Blue
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Place of Birth

Country United States Of America	State (b)(6)	City (b)(6)
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Home Address

(b)(6)
United States

Additional Names

Citizenship

United States

ID Type	Country	State	ID Number
Driver's License	United States	West Virginia	(b)(6)
Phone Type	Phone Number	Remarks	
Mobile	(b)(6)		
Mobile			
Email Address	Email Remarks		
(b)(6)			

Criminal History Check

Date Criminal History Check Conducted

Number Type	Agency Label	State
FBI/UCN	(b)(6)	

TERESA GAIL SHOOK

Name TERESA GAIL SHOOK	Gender Female	Race White	Ethnicity Not Hispanic or Not Latino
Date of Birth (b)(6)	SSN (b)(6)	Job Title VICE PRESIDENT	

Physical Identifiers

Height (b)(6)	Weight (b)(6)	Hair Color Blond or Strawberry	Eye Color Brown
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Place of Birth

Country United States Of America	State (b)(6)	City (b)(6)
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Home Address

(b)(6)

United States

Additional Names

Alias Type

Alias Type
Maiden

Alias Name

(b)(6)

Citizenship

United States

ID Type	Country	State	ID Number
Driver's License	United States	West Virginia	(b)(6)
Driver's License	United States	Maryland	(b)(6)

Phone Type	Phone Number	Remarks
Mobile	(b)(6)	

Email Address	Email Remarks
(b)(6)	

Criminal History Check

Date Criminal History Check Conducted
01/04/2022

Number Type	Agency Label	State
FBI/UCN	(b)(6)	

GRETCHEN MAE PRYOR

Name GRETCHEN MAE PRYOR	Gender Female	Race Unknown	Ethnicity Not Hispanic or Not Latino
Date of Birth (b)(6)	SSN (b)(6)	Job Title MANAGER	

Physical Identifiers

Height	Weight	Hair Color	Eye Color
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(b)(6)

(b)(6)

Brown

Blue

Place of Birth

Country	State, Province, Region, or Territory	City
Germany	N/A	N/A

Home Address

(b)(6)

United States

Additional Names

Alias Type
Legal

Alias Name

(b)(6)

Alias Type
Legal

Alias Name

(b)(6)

Citizenship

United States

Phone Type	Phone Number	Remarks
Mobile	(b)(6)	
Email Address	Email Remarks	
(b)(6)		

Criminal History Check

Date Criminal History Check Conducted
01/04/2022

DENISE MICHELE MILCETICH

Name	Gender	Race	Ethnicity
DENISE MICHELE MILCETICH	Female	White	
Date of Birth	SSN	Job Title	
(b)(6)	(b)(6)	FIELD OPERATIONS ASSISTANT	

Physical Identifiers

Height	Weight	Hair Color	Eye Color
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Place of Birth

Country	State	City
United States Of America	Maryland	

Home Address

(b)(6)

United States

Additional Names

Citizenship

United States

ID Type	Country	State	ID Number
Driver's License	United States	Maryland	(b)(6)
Phone Type	Phone Number	Remarks	
Mobile	(b)(6)		
Email Address	Email Remarks		
(b)(6)			

Criminal History Check

Date Criminal History Check Conducted
01/04/2022

Number Type	Agency Label	State
FBI/UCN	(b)(6)	

INTERVIEW QUESTIONNAIRE

What is the proposed business activity?
The primary business activity includes retail sales and pawn redemption's of firearms, to include hand guns and long guns.

Do they need an additional license or permit?
Yes

Who are their primary suppliers?
N/A

Business Activities

Pawnbroker
Retail

Selected Operational Security Measures

Controlled Access to ATF Recordkeeping
Controlled Access to Keys

SUPPLEMENTAL QUESTIONNAIRE

General Business Operations

If there is a security system, who has access to the security codes?
The RP's.

Who has keys to the premises?
The RP's.

Who has keys to locked inventory?
The RP's and store employees.

Who is operating the business on a day-to-day basis?
The RP's and employees.

Is financial backing provided by anyone that is not a responsible person on the license/permit?
No.

Are any employees known to be prohibited?
No.

Are any employees associated with a previously denied/revoked/surrendered license/permit?
No.

SECURITY WALKTHROUGH

Inspection Area Description
The primary inspection area is located in a pawn shop. The shop also has a back gun area where firearms are stored.

Primary Activity
Retail

Selected Physical Security Measures

GPS Coordinates

Latitude
39.65424

Longitude
78.92108

(b)(4)

ONSITE SUMMARY

Total Number of ATF Form 4473s for Inspection Review Period

Total Number of ATF F 4473 Reviewed

Total Number of Open Dispositions in A & D Record

Total Number of Firearms in Inventory

Actual Number of Firearms Verified

Number of Firearms Missing Before Reconciliation

Total Number of Firearms Missing After Reconciliation
0

Total Number of Acquisitions in the Last 12 Months
(b)(4)

Total Number of Dispositions in the Last 12 Months
(b)(4)

Onsite Start Date

Onsite End Date

Number of Reported Lost/Stolen Firearms During Inspection Period

Total Number of Traces During Inspection Review Period

Total Number of Those Traces That Were Unresolved

Inspection Period Start Date

Inspection Period End Date

Number Of Traces Resolved By IOI

[Click Here to See List of Perfected Traces](#)

Additional Comments

The FFL conducted numerous FFL to FFL transfers.

Attachment(s)

Report of Violations.pdf

Report of Violations.pdf

Report of Violations.pdf

Licensee Response to Violations Report.pdf

REPORT OF VIOLATIONS

Regulation	Corrective Actions	Instance Details
27 CFR 478.102(c): Failure to initiate a new NICS check after 30-day lapse of initial check ATF Forms 4473: 1 Number of Instances: 1	Execute and accurately record (on an ATF Form 4473) a new NICS/POC background check, after any 30-day expiration of a previously conducted NICS/POC check, on all future over-the-counter firearm transactions.	NICS Violation (b)(6)

LICENSEE RESPONSE REPORT

Regulation	Corrective Actions	Licensee Response	Status Details
27 CFR 478.102(c): Failure to initiate a new NICS check after 30-day lapse of initial check ATF Forms 4473: 1 Number of Instances: 1	Execute and accurately record (on an ATF Form 4473) a new NICS/POC background check, after any 30-day expiration of a previously conducted NICS/POC check, on all future over-the-counter firearm transactions.	The licensee stated the check is not expired. MSP would not reissue the NICS number.	Status: Licensee Notified Verified Method: In Person Date Licensee Notified: 01/13/2022

CLOSING CONFERENCE

{ 1/13/2022 }

01/13/2022

Attachment(s)

Attendee(s)

JASON LYLE SHOOK

WARNING CONFERENCE**Scheduling Letter**

Delivery Method

Hand-Delivery

Recipient Name

Mr. Shook

Delivery Date

06/30/2022 10:17 AM

Additional Notes

DIO led WC was held on 6/28/22.

Conference Details

Warning Conference Lead

(b)(6)

Responsible person(s) representing the licensee

JASON LYLE SHOOK

Conference Date/Time

07/01/2022 09:16 AM

Conference Address

31 Hopkins Plz, Baltimore, Maryland 21201

Follow-Up Letter Details

The warning conference held with you on June 28, 2022. During this conference, the violations cited during the inspection period covering January 10, 2021 to January 10, 2022, and the necessary corrective action to prevent the violations from reoccurring were discussed.

You were given the opportunity to comment on the violations and what specific action you have taken to ensure that the violations will not reoccur. The violations cited and your stated corrective actions will be discussed below:

Violation #1: 27 CFR 478.102(c):

Failure to initiate a new NICS after 30-day laps in initial check –One instance

Response: You stated that you take your businesses very seriously, and noted that this was a single instance of this violation. You explained that you have a multi step check process in place for reviewing all forms, that there is an individual dedicated to firearms compliance, and that you believe that you have the processes in place to prevent future errors.

For this violation you noted that there was a discrepancy in the Maryland State Police system and it was not calculating the release date properly, and that you had relied on that date when calculating when it was ok to release the firearm.

We did acknowledge that this error had been in place in the Maryland State Police system and that it has since been corrected.

Follow-Up Letter

Delivery Method

EXHIBITS**Inspection**

Category	Attachment Name
WarningConferenceFollowUpLetter	Follow Up Letter.pdf
WarningConferenceSchedulingLetter	Scheduling Letter.pdf
Correspondence	Spartan Notification RE: 8-52-01938 Monitored Case
Correspondence	Spartan Notification RE: 8-52-01938 Monitored Case
Correspondence	Spartan Notification RE: 8-52-01938 Monitored Case
Correspondence	Spartan Notification RE: 8-52-01938 Monitored Case
Correspondence	Spartan Notification RE: 8-52-01938 Monitored Case
Correspondence	Spartan Notification RE: 8-52-01938 Monitored Case
RentalLeaseVerification	Lease.pdf
PropertyOwnershipVerification	SDAT Real Property Search.pdf
Correspondence	Information Concerning Your Federal License/Permit
Correspondence	Information Concerning Your Federal License/Permit
Correspondence	Information Concerning Your Federal License/Permit
ClosingConferenceSummary	Acknowledgment of Regulations.pdf
LicenseeResponseToViolationsPDF	Licensee Response to Violations Report.pdf
Correspondence	
Correspondence	Information Concerning Your Federal License/Permit
ViolationsPDF	Report of Violations.pdf
ViolationsPDF	Report of Violations.pdf
Correspondence	
Correspondence	Information Concerning Your Federal License/Permit
ViolationsPDF	Report of Violations.pdf
ZoningVerification	zoning.pdf
TradeNameVerification	JSPAWN.pdf
PropertyOwnershipVerification	ARTICLES.pdf
PropertyOwnershipVerification	Register Your Business Online Maryland.govG.pdf
BusinessVerification	ARTICLES.pdf
BusinessVerification	Register Your Business Online Maryland.gov.pdf



U.S. Department of Justice

Bureau of Alcohol, Tobacco,
Firearms and Explosives
31 Hopkins Plaza, 5th Floor
Baltimore, Maryland 21021

www.atf.gov

June 9, 2022

761025 (b)(6)
5373

WARNING CONFERENCE ANNOUNCEMENT LETTER

JCLG Enterprises, Inc.
DBA: J & S PAWN
Attention: Jason L. Shook
27 East Main Street
Frostburg, Maryland 21532

Re: FFL # 8-52-001-02-2B-01938

Dear Mr. Shook:

As a result of a recent compliance inspection conducted by the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) at your firearms business located at 27 East Main Street Frostburg, Maryland 21532, from January 10, 2022, through January 13, 2022, you were cited for violations of Title 27, Code of Federal Regulations, Part 478. The violations were discussed with you during the inspection. A copy of the Report of Violations, ATF Form 5030.5, issued at the time of the inspection is enclosed.

You should be aware that any willful violation of the Gun Control Act may result in revocation of your Federal Firearms License. As a result of the recently cited violations, it is important that we have a meeting with you to discuss the violations found. The conference will be held at 31 Hopkins Plaza, Fifth Floor, Baltimore, Maryland 21201 on Tuesday, June 28, 2022, at 10:00 am. The agenda for the meeting will include a discussion of the reasons for the violations, a review of the legal requirements, and a discussion of steps taken by you to ensure future compliance. Although not necessary, legal counsel may assist you at your own expense if you choose. Please bring with you documentation verifying the corrective action you have taken and any compliance plan you have developed to ensure these violations do not recur.

Also, you are hereby notified that, pursuant to 18 USC 930(a), no person may bring a firearm or other dangerous weapon into an ATF office. Possession of a firearm or other dangerous weapon

JCLG Enterprises, Inc.
FFL # 8-52-001-02-2B-01938

in an ATF office may result in a fine of \$100,000, or imprisonment for not more than one year, or both. Additionally, please be aware that due to Federal and State guidance, a mask will be required for entry into the building where this meeting will be held.

The records you are required to maintain and the business operations you conduct are important to law enforcement in our continuing effort to reduce violent crime and protect the public. It is essential that you comply with all Federal laws and regulations that govern your firearms business to aid in this effort to combat violent crime.

We will conduct a follow-up inspection in the future. Any violations, either repeat or otherwise, could be viewed as willful and may result in the revocation of your license.

Please contact Industry Operations Investigator (b)(6) at (b)(6) or me at (b)(6) (b)(6) you have any questions regarding this conference. We look forward to meeting with you to resolve these issues.

Sincerely,

(b)(6)

Area Supervisor
Baltimore Field Division

Enclosure

cc: Federal Firearms Licensing Center
Baltimore V Field Office



U.S. Department of Justice

Bureau of Alcohol, Tobacco,
Firearms and Explosives
31 Hopkins Plaza, 5th Floor
Baltimore, Maryland 21201

June 30, 2022

www.atf.gov

761025 (b)(6)
5370

FOLLOW-UP LETTER TO WARNING CONFERENCE

JCLG Enterprises
DBA: J & S PAWN
Attention: Jason Shook
27 E Main Street
Frostburg, Maryland 21532

Re: FFL # 8-52-001-02-2B-01938

Dear Mr. Shook:

This letter is a follow-up to the warning conference held with you on June 28, 2022. During this conference, the violations cited during the inspection period covering January 10, 2021 to January 10, 2022, and the necessary corrective action to prevent the violations from reoccurring were discussed.

You were given the opportunity to comment on the violations and what specific action you have taken to ensure that the violations will not reoccur. The violations cited and your stated corrective actions will be discussed below:

Violation #1: 27 CFR 478.102(c):

Failure to initiate a new NICS after 30-day laps in initial check –One instance

Response: You stated that you take your businesses very seriously, and noted that this was a single instance of this violation. You explained that you have a multi step check process in place for reviewing all forms, that there is an individual dedicated to firearms compliance, and that you believe that you have the processes in place to prevent future errors.

JCLG Enterprises
FFL # 8-52-001-02-2B-01938

For this violation you noted that there was a discrepancy in the Maryland State Police system and it was not calculating the release date properly, and that you had relied on that date when calculating when it was ok to release the firearm.

We did acknowledge that this error had been in place in the Maryland State Police system and that it has since been corrected.

* * *

The violation for which you were cited could adversely impact law enforcement's ability to reduce violent crime and protect the public. You are reminded that future violations, repeat or otherwise, could be viewed as willful and may result in the revocation of your license. You may anticipate further inspections to ensure your compliance. Please contact us if you have any questions concerning your responsibilities as a licensee or if you require further clarification about particular requirements of Federal firearms laws.

Sincerely,

(b)(6)

Area Supervisor
Baltimore Field Office