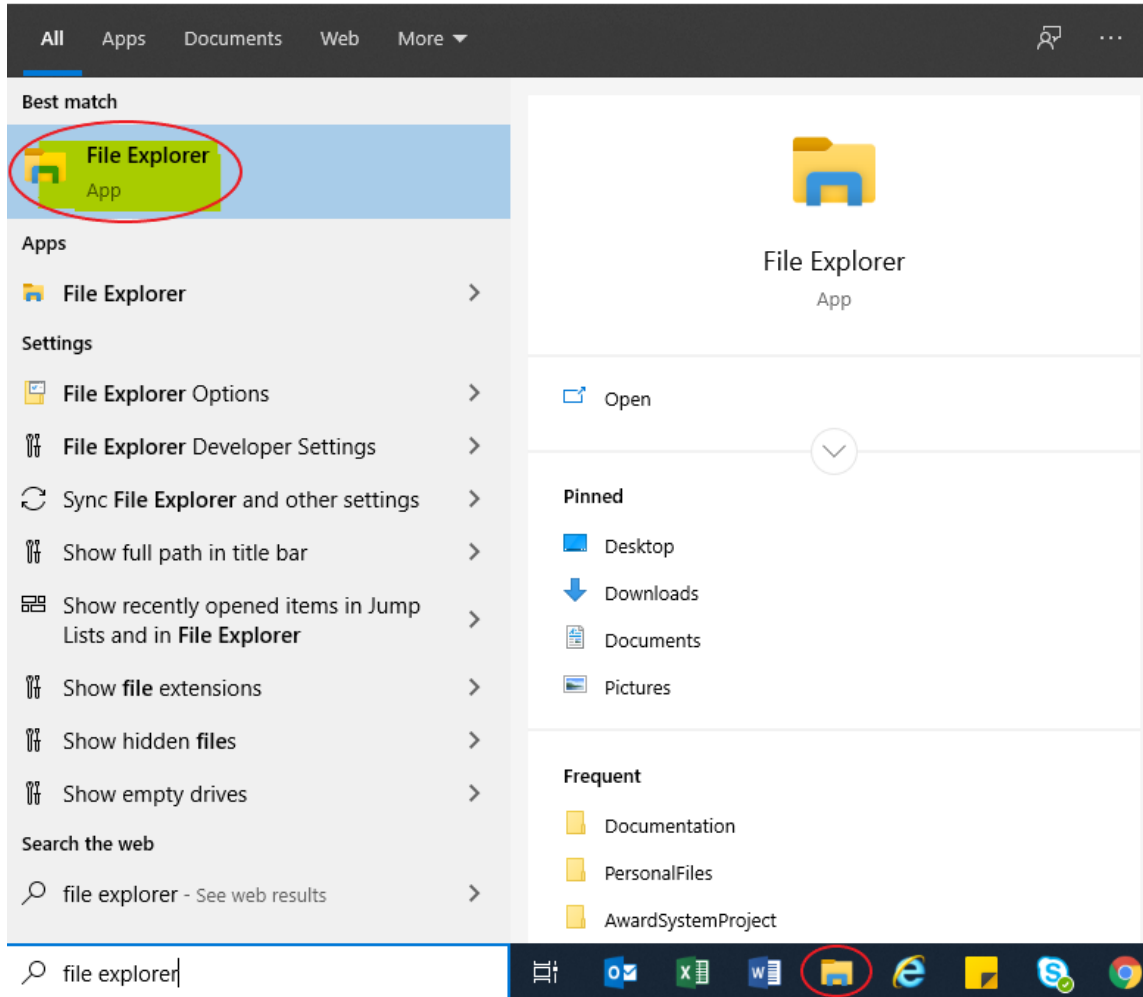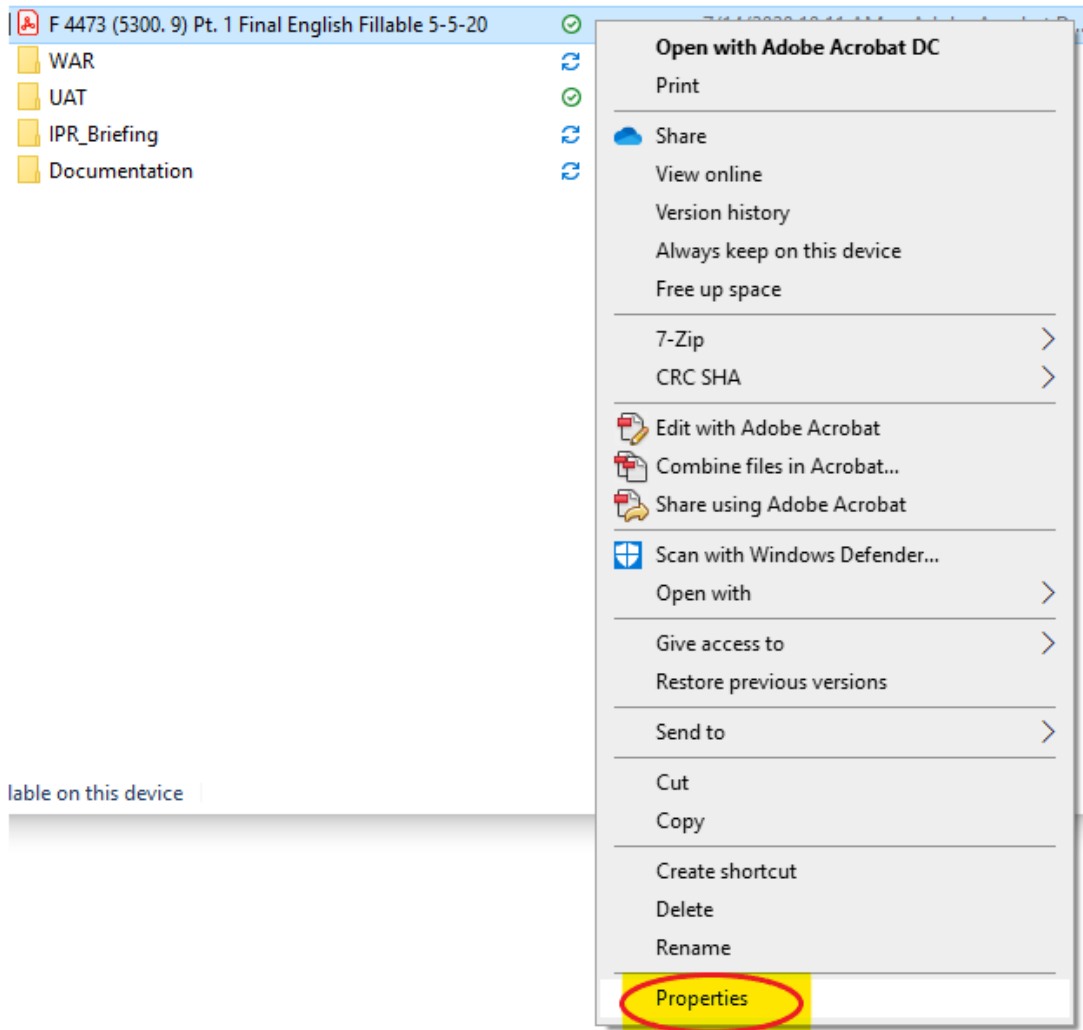# Changing Default Reader to Microsoft Edge
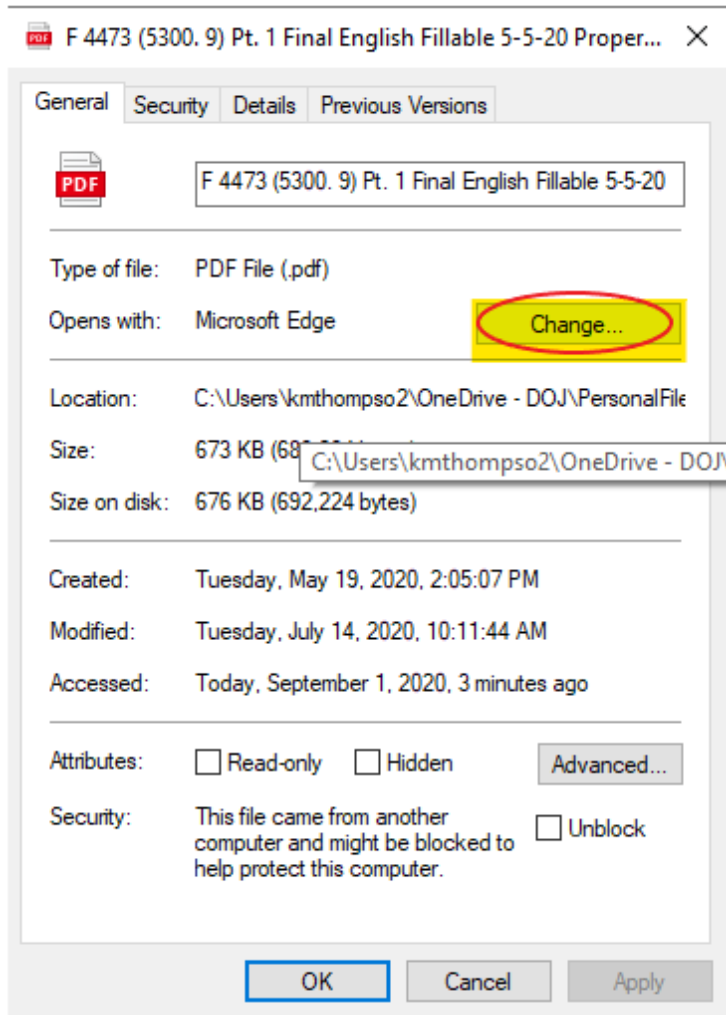
In the Windows search box, type "**File Explorer**" and open the *File Explorer* application.

In Windows File Explorer, right-click on any PDF file and choose "***Properties***".

| | | |
|---|---|---|
| F 4473 (5300. 9) Pt. 1 Final English Fillable 5-5-20 | ⊘ | |
| WAR | ⟳ | |
| UAT | ⊘ | |
| IPR_Briefing | ⟳ | |
| Documentation | ⟳ | |

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📋 Share using Adobe Acrobat
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⊞ Scan with Windows Defender...
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Give access to　　　　　　　　 >
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Send to　　　　　　　　　　　　>
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Copy
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Create shortcut
Delete
Rename
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In the General tab, where it says "Opens with:", click the "*Change*" button.

Choose "*Microsoft Edge*", then click **OK**.

How do you want to open .pdf files
from now on?

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Google Chrome

Internet Explorer

Microsoft Edge

Word 2016

OK

Click **Apply** and click **OK**.